



Information for Approval of SR Training

**Contact Information**

Person submitting form \_\_\_\_\_  
Agency \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Title of Training \_\_\_\_\_

Submit this form along with the following information for trainings to be approved by the Early Learning Coalition for School Readiness in-service hours.

1. Trainer Credentials (resume or vitae).
2. Date and Time of training.
3. Agenda (including timeframes).
4. Complete an appropriate training plan that clearly defines the learning outcomes, instructional strategies, and assessment methodologies to be used.
5. Choose one of the Core Competency Area's that is being focused on during the training:
  - Health, Safety and Nutrition
  - Child Development and Learning
  - Building Family and Community Relationships
  - Teaching and Learning Environments and Interactions
  - Curriculum
  - Observing, documenting, Screening, and Assessing to Support Young Children and Their Families
  - Professionalism

**Three weeks prior to the training** please mail or fax all the above information to Barbara Scarsbrook or Patty Lister at:

Early Learning Coalition of Pinellas County, Inc.  
5735 Rio Vista Drive  
Clearwater, FL 33760  
727-548-1439  
Fax: 727-548-1509