

Early Learning Coalition



of Pinellas County, Inc.

Policy: ELCPC-61.1.9	Title: School Readiness Provider Child Assessment	
<i>Formerly addressed in: ELCPC- 61.2.1 And ELCPC-61.2.2</i>	Review Date: September 2011	Next Review Date: August 2012

References: School Readiness Provider Agreement,
Chapter 411, F.S.,
Child Care Development Fund (federal)

Purpose: To provide interpretive guidelines for applicable child assessment requirements as outlined in the School Readiness Agreement.

Background: Each Provider administers a pretest to School Readiness funded children when they enter a program and a posttest administered to children when they leave the program. (s. 411.01(5)(c)2.d., F.S.)

This Coalition policy and procedure is inclusive to all caregiver settings: child care center, licensed family child care home or informal provider receiving School Readiness (SR) funding.

Policy:

Providers may choose any age appropriate assessment tool or process. Providers are not required to purchase a published assessment tool. Ongoing portfolio assessment is acceptable.

Note:

Providers are prohibited from requiring School Readiness parents to cover payment for lost revenue due to violations of the School Readiness Agreement.

Providers may appeal action taken in accordance with this policy with the [School Readiness/VPK Grievance and Dispute Resolution Policy \(ELCPC-10.1\)](#).

Procedures:

I. MONITORING

Onsite Monitoring

Onsite monitoring will be unannounced and include a review of Child Assessments.

Desk Audit Monitoring

Providers will be notified five (5) business days in advance of desk audit monitoring and must submit samples of Child Assessments for School Readiness children identified by Coalition staff.

II. ENFORCEMENT

Failure to provide adequate written and observable pre-post assessments may result in:

Technical Assistance

Providers not meeting Child Assessment requirements will receive technical assistance from Coalition staff. Assessments will be reviewed again within six (6) weeks to ensure compliance.

LEVEL 1 School Readiness Enforcement

Service Improvement Agreement

Failure to demonstrate compliance with the Child Assessment Requirements after technical assistance will result in a Service Improvement Agreement. The SIA clearly defines goals and timeframes to address concerns.

LEVEL 2 School Readiness Enforcement

Nonpayment for School Readiness

Failure to comply with terms of the Service Improvement Agreement will result in suspension of School Readiness payment until compliance is demonstrated, within a maximum of ten (10) business days.

LEVEL 3 School Readiness Enforcement

Termination of School Readiness Agreement

Failure to demonstrate compliance upon conclusion of the nonpayment period will result in Termination of the School Readiness Agreement within 10 days. The Provider will be ineligible to receive School Readiness funding for a minimum of one (1) year from termination of the agreement.

Parents of School Readiness funded children will be notified that the funding for this Provider's program will cease and CCR&R staff will assist them in finding alternate care. Parents will have up to 10 days to find an alternative School Readiness provider. Parents choosing to keep their child enrolled with the terminated Provider forfeit their School Readiness scholarship.