

## 1.8 Provider Eligibility and Provider Files

**1.8.1.** Does the coalition adhere to provider eligibility verification requirements? (s.1002.55(c), F.S.) (AWI-VPK Form 10)

**Response Assessment: Demonstration**

Yes, and the following describe the process:

**Description:**

Providers are required to submit AWI-VPK forms 10 and 11, the Provider Agreement, and supporting documentation that includes a calendar calculation worksheet, background screening documents, hours of operation and staff credentials for the class instructor(s) and director. Once the forms are submitted, the Coalition reviews all forms to verify provider eligibility. (See **Attachments 1.8.1 A, 1.8.1 B and 1.8.1 C**) Providers are also required to submit a revised VPK-11 whenever there are staff and/or programmatic changes.

**1.8.2.** Does the coalition maintain provider profiles for all VPK providers? (s. 1002.53(5)(a) and (b), F.S.)

Yes, and a sample of a provider profile is included as **Attachment 1.8.2**

No and the following describes how the coalition will completely conform to the requirement: